

**Advisory Committee  
Meeting  
December 8, 2010  
Great Hall, Town Hall**

Steve Simons called the meeting to order at 7:30 p.m. Those present included Rick Hill, Catherine Johnson, Maura Murphy, Jack Haley, Virginia Ferko, Laura Hockett, Philip Licari, Richard Page, Polly Smith, Derek Redgate, David Murphy, and Barbara McMahon (arriving at 7:40). Jason Whittet and Caren Parker were absent.

**Minutes.** Upon a motion made by Ms. Ferko and seconded by Mr. Licari, members unanimously approved the minutes of November 17, 2010, December 1 and December 6, 2010. The vote was 11-0.

**DPW Building Presentation.** Board of Public Works Vice Chairman Paul L. Criswell, Secretary William E. Charlton, DPW Director Michael P. Pakstis, Town Engineer Steve Fader, and Permanent Building Committee Member Matt King spoke to the history of the proposed new DPW building, the decision to build separate DPW and MLP buildings, limitations posed by the site, rationale for the building size and design, as well as details of the increase in building size and costs. Initially proposed as a \$3.3 million project, estimated costs are now nearly \$4 million (\$3,947,000). They indicated that a design imperative was to provide space (approximately 3,000 sf) on one floor for the entire engineering department. In answer to questions from Advisory, the DPW said that space allocated to engineering was driven by the need for collaborative work areas, meetings with the public, and storage. They indicated that the cost of a combined (MLP & DPW) facility was nearly the same as the cost of two separate facilities. Regarding space dedicated for training, they estimated that the DPW averages 15 hours of on-site training per week and said that the training area could be utilized during storm emergencies as a makeshift sleeping area for workers. Anticipating a favorable bidding climate, they planned to complete the bidding process before the Annual Town Meeting (ATM).

**Liaison Reports** Ms. McMahon said that the Schools anticipate an increase of approximately \$2 million in their FY12 budget due to special education costs. Ms. Ferko said that Planning is considering bringing a tree preservation zoning bylaw, as well as revisions to the PSI process to the ATM. Potentially also on the docket for the upcoming ATM is the Fire Station flooring project and the Sustainability Committee's Stretch Energy Code.

Mr. Simons recessed the meeting at 9:15 pm. After a 15 minute break, the Advisory Committee meeting continued.

**Meetings Televised.** Members discussed the quality of discussions when meetings are televised.

**DPW Building Discussion.** There was an extensive discussion regarding the proposed DPW building and the responsibility of Advisory to address questions and concerns to the DPW regarding the project. Mr. Hill will ask the DPW to respond to a number of requests for information including: additional comparables from the Needham and Lexington DPW buildings; the rationale for two lunchrooms; comparables for office space in the area; the rationale for unifying engineering on one floor; an estimate of the cost of delaying the project for a year; and estimates for redesign and new permitting.

**Adjournment.** A motion to adjourn the meeting was made by Mr. Hill and seconded by Ms. Ferko. The members voted 12-0 to adjourn the meeting.

The meeting adjourned at 10:38 pm.

Respectfully submitted,

Eileen Davis  
Administrative Assistant

Documents Distributed: "DPW Operations Building" "Memorandum: Answers to Advisory Committee Questions RE: Pine Point/Morses Pond Erosion Control Project;" "Town Clerk FY12 Operating Budget;" "Recreation Department FY12 Operating Budget Request."